

Meeting Minutes 30th January 2025



Item	Notes	Action Points
Attendees	Jade Sonnichsen Shara Duffield Gemma Prickett Rebecca Wills Caroline Williams Hayley Hann Jodie Tonkin	
Recap of previous meeting (washup from Christmas)	Excellent feedback received, children from other schools also visited and enjoyed the event <ul style="list-style-type: none"> In the future we should pre-book and pre-pay for the trail to avoid no-shows Hold after school for smoother prep Start planning prior to the summer break to avoid last minute rush 	We need further storage – agreed to purchase a storage shed and racking. Jade to liaise with Darren about potential location and then send over a few purchase options <ul style="list-style-type: none"> Spoke to Darren and the most ideal place currently houses waste awaiting pick-up (not likely to be arranged by the MAT until the summer). Do any PTA members have a van they'd be happy to load up and do tip runs with to make room??
Break the Rules	Tuesday 1 st April	Jade to advertise and arrange payment on ParentPay (or cash to office)
School Lottery	My school lottery discussed and as it is free to participate with guaranteed winners we have decided to go ahead.	Jade to sign up and arrange advertising etc
Easter Egg Hunt	Friday 4 th April	Jade to get ratios for eggs, we will buy small easter eggs for £1 or less for each child <ul style="list-style-type: none"> 325 children in school total 15 of them are dairy free children – also be aware there are several SEVERE nut allergies in school currently All PTA members to keep an eye out for eggs to purchase around £1 each and notify via WhastApp!
Mothers Day Flowers	We want to speak to one of our families about supplying daffodils for us to sell for Mothers Day (take home 28 th March). Hopefully we could order at a discounted rate and re-sell for a small profit, nice chance for the children to take home a Mothers Day gift.	Jade to speak to the family <ul style="list-style-type: none"> Called and waiting for a call back, but sounding promising

Fundraising for Year 6	<p>We discussed further supporting our Year 6 children in going to London and it was decided that the amount we would be able to raise would not significantly impact the amount parents would have to pay. Therefore, we have agreed that the PTA shall organise and fund the year 6 leavers hoodies each year going forward.</p> <p>We will also offer £50-£100 per class for the year 6 children to use in their entrepreneur projects, where they will make the money 'grow' and raise funds for the school.</p>	Shara to liaise with Stacey in the office about supply/organising
Summer Fair	<p>Friday 20th June</p> <p>Planning to follow</p>	Jade to let LCT know of this date – DONE
Funds to spend	We have been asked by school what funds are currently available	<p>Jodie to get exact figures to Jade, but currently we have approx.;</p> <ul style="list-style-type: none"> • £3,000 set aside for play equipment • £5,000 set aside for the outdoor shelter • £3,000 un-allocated funds to spend
The process of applying for PTA funds	Staff should email Polly/Sarah if they wish to request funds for items in school. Polly/Sarah will evaluate and pass over to PTA if they feels it is required.	Rebecca to write a summary of this for Jade to share with staff
Car boot sale	<p>PTA would like to hold a car boot sale in the May half term (24th May)</p> <ul style="list-style-type: none"> • Charge £5 per car • Cars enter 9am • Visitors enter 10am • Event finished at 12 midday • Refreshments including bacon sandwiches to be sold • No access to toilets – may need to hire a porta-loo? • Darren to give access to school for power 	<p>Jade to ask Darren for access</p> <ul style="list-style-type: none"> • Darren will give access to school for power (as a favour to PTA in return for a bacon sarnie) • Rebecca and Jodie available to run- need a further 1-2 Volunteers
Give as you Live and Easy Fundraising	<p>www.giveasyoulive.com/how-it-works</p> <p>www.easyfundraising.org.uk/how-it-works/</p> <p>Both of these platforms are free to register and our families can raise donations simply by shopping online. Agreed to go ahead</p>	Jade to sign up and advertise

Grant Applications	Rebecca is looking into several grants to try and make the year 3 and 4 covered outdoor area, including; Asda foundation, Tesco, Waitrose, Morrisons, Co-op, National Lottery, Grants for Schools, Devon and Cornwall Police	<p>Jade to arrange formal quotations and ideally drawings for the area for use with the applications</p> <ul style="list-style-type: none"> Spoken to the company who built the covering for our Y1/2 classrooms and they are coming to measure up and quote within the next 2 weeks
Other business	Discussed the possibility of holding a family Bingo night at school, in October 'Spooky Autumn Bingo'. Michael happy to donate his time/equipment to run	<p>Jade to speak to Miss Luff</p> <ul style="list-style-type: none"> Spoke to Miss Luff and she is happy to facilitate. Further planning needed